



Odessa College

Regular Meeting

Tuesday, September 24, 2019 6:30 PM

AGENDA OF REGULAR MEETING
Odessa College Board of Trustees
Tuesday, September 24, 2019, 6:30 PM
Saulsbury Campus Center, 2nd Floor, Zant Community Room

1. **Call to Order** - Mr. Tommy Clark
2. **Pledge of Allegiance: United States & Texas** - Mr. Tommy Clark
3. **Introduce Cross Country Team** - Mr. Wayne Baker
4. **Introduce New Employees** - Mr. Ken Zartner
5. **Pinning Ceremony for Campus Police Officer Anthony Cannon** - Ms. Kim McKay
6. **Approval of Minutes of Regular Meeting of August 27, 2019, Tax Hearing of September 5, 2019, and Tax Hearing of September 10, 2019, and Special Meeting of September 10, 2019** - Mr. Tommy Clark 3
7. **Action Items:**
 - A. **Approval of 2019 Tax Rate** - Ms. Brandy Ham 13
 - B. **Monthly Financial Statements & Budget Amendments** - Ms. Brandy Ham 14
8. **Informational Items:**
 - A. **Review Organizational Chart** - Mr. Ken Zartner 17
 - B. **Education Report: Faculty Performance Tiers** - Dr. Donald Wood
 - C. **Institutional Effectiveness Report** - Dr. Donald Wood
 - D. **President's Report** - Dr. Gregory Williams
 1. Permian Basin Fair & Exposition
 2. United Way Kick-Off
 3. Board of Trustees Training - October 17, 2019
 4. Introduce Early College High School Principals
9. **Adjournment** - Mr. Tommy Clark

Gregory D. Williams, Ed.D., President

EXECUTIVE/ CLOSED SESSION: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board will convene in such executive or closed session in accordance with the Texas Open Meeting Act, Section §551.001 of the Texas Government Code.

Minutes of a Regular Meeting of the Odessa College Board of Trustees held Tuesday, August 27, 2019, in the Zant Community Room, Saulsbury Campus Center, with the following:

Present

Richard Abalos
Royce Bodiford
Tommy Clark
Dr. Tara Deaver
Neil Grape
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer

Absent

Meeting was called to order by Board of Trustees President, Mr. Tommy Clark, at 6:31 p.m.

Pledge of Allegiance: United States & Texas

Mr. Clark led the group in the pledges.

Introduce Volleyball Team

Mr. Wayne Baker, Athletic Director, stated that the team was currently 4-0 with a team average GPA of 3.3. Mr. Baker introduced 4th year coach, Kristi Gray. Coach Gray introduced the team.

Introduce New Employees

Mr. Ken Zartner, Vice President of Administrative Services, introduced the following new employees:

Ma Cecelia Bacon – Math Instructor
Vanessa Barrientos – Internal Communications Specialist
Stephanie Boxie – Enrollment Services Assistant
Bianca Carpenter – Scholarship Coordinator
Brance Davis – English Instructor
Shahrbanoo Farkhondeh – Automation Instructor
Mireya Jacuinde – Student Success Coach
Brian Jones – Director of Professional Learning
Amanda Klipsch – Technical Theatre Director
Kristi Latimer – Education Faculty
Angie Lopez – A.D.N. Instructor
Williams Oyatoye – A.D.N. Instructor
Heather Patton – Director of Health Careers
David Poindexter – Art Instructor
Kisha Rasband – Vocational Nursing Instructor
Mary Reading – English Instructor
Brenda Robinson – Student Success Coach
Aileen Taft – English Instructor
Williams Toombs – History Instructor
Jon Trilli – Assistant Men's Basketball Coach

Approval of Minutes of Regular Meeting of July 30, 2019

Mr. Gary Johnson moved, seconded by Mr. Abalos, to approve the minutes of the Regular Meeting of July 30, 2019.

Motion passed unanimously.

Committee Reports

1. Personnel/Policy Committee

a. Review & Consider for Approval TASB Policy Update 36 to Odessa College Policy Manual

Committee Chairman Shearer, stated that the Personnel/Policy Committee met recently to consider TASB Policy Update 36. Mr. Zartner stated that the changes were minor and impacted the following policies:

AB(LOCAL)	BA(LOCAL)	CIB(LOCAL)
CR(LEGAL)	CT(LEGAL)	CU(LEGAL)
DGBA(LOCAL)	DMC(LOCAL)	EFBA(LEGAL)
EFCB(LEGAL)	FLC(LOCAL)	FLD(LOCAL)
GB(LOCAL)	GDA(LOCAL)	

Mr. Shearer moved, seconded by Mr. Gary Johnson, to approve TASB Policy Update 36 to the Odessa College policy manual.

Motion passed unanimously.

b. Consider for Approval Policy to Change Board President Designation to Board Chair

Mr. Shearer stated that the Personnel/Policy Committee met recently to consider a policy to change the "Board President" designation to "Board Chair."

Mr. Shearer moved, seconded by Mr. Bodiford, to approve a policy to change the Board President designation to Board Chair.

Motion passed unanimously.

c. Consider for Approval Policy to Move 25% of the Increase in Unrestricted Funds Annually to Support Vision 2030.

Mr. Shearer stated that the Personnel/Policy Committee met recently to consider the approval of a policy to move 25% of the increase in unrestricted funds annually to support Vision 2030. Mr. Shearer stated that Vision 2030 is a \$75 million dollar campus improvement project to support the Texas Higher Education Coordinating Board's 60x30TX initiative and prepare the campus for OC 10,000. The new policy would allow the allocation of 25% of the increase in our unrestricted fund balance (per the annual audit) to support Vision 2030 through a board designated reserve.

Mr. Shearer moved, seconded by Mr. Gary Johnson, to approve the policy to move 25% of

the increase in unrestricted funds annually to support Vision 2030.

Motion passed unanimously.

2. **Property Committee**

a. **Report on Purchase of Real Property – 209 Cummings Dr.**

Committee Chairwoman Deaver, stated that the Property Committee met recently and approved the purchase of a vacant lot located at 209 Cummings Dr. for the amount of \$13,300.

b. **Report on Purchase of Real Property – 211 Cummings Dr.**

Dr. Deaver stated that the Property Committee met recently and approved in the purchase of a residence located at 211 Cummings Dr. for the amount of \$38,000.

c. **Consider for Approval the Purchase of Real Property – 300 W. University Blvd.**

Dr. Deaver stated that the Property Committee met recently to consider the purchase of the vacant apartment building located at 300. W. University Blvd. for the amount of \$340,000 and a \$425,000 donation to Odessa College.

Dr. Deaver moved, seconded by Mr. Shearer, to approve the purchase of real property located at 300 W. University Blvd.

Motion passed unanimously.

d. **Report on Bid for Cisco SMARTnet Annual Renewal**

Dr. Deaver stated that the Property Committee met recently and approved a bid in the amount of \$77,774.69 for the Cisco SMARTnet annual renewal, less than last year's renewal rate.

3. **Finance Committee**

a. **Conformation of 2018-2019 Budget to Actual Expenditures at End of Year**

Committee Chairman, Gary Johnson, stated that the college is required by law to conform the budget to actual expenditures on an annual basis.

Mr. Gary Johnson moved, seconded by Mr. Shearer, that the current budget for 2018-2019 is hereby adjusted to conform to actual expenditures at the end of the fiscal year ending August 31, 2019.

Motion passed unanimously.

b. **Discuss & Recommend Tax Rate for the 2019 Tax Year**

Mr. Gary Johnson stated that the Finance Committee recommends a tax rate of:

\$0.159228	For Maintenance & Operations	6.1% less than last year's rate
\$0.027562	For Debt Service	8.1% less than last year's rate
\$0.186790	TOTAL RATE	6.4% less than last year's rate

Mr. Gary Johnson moved, seconded by Mr. Shearer, to propose the following tax rate to support the operating budget for 2019-2020:

- \$0.159228 for Maintenance and Operations
- \$0.027562 for Debt Service
- Total proposed tax rate \$0.186790.

Motion passed unanimously.

Schedule Public Tax Hearings

Mr. Gary Johnson moved, seconded by Mr. Shearer, to schedule the following public tax hearings:

Thursday, September 5, 2019 – 6:00 p.m.
 Tuesday, September 10, 2019 – noon

Motion passed unanimously.

Financial Reports

1. Monthly Financial Statements & Budget Amendments

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the financial statements and budget amendments as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Shearer moved, seconded by Dr. Deaver, to approve the Monthly Financial Statements and Budget Amendments.

Motion passed unanimously.

2. Quarterly Investment Report

Ms. Ham reviewed the Quarterly Investment Report for the quarter ending May 31, 2019, including our statements of compliance and a snapshot of the portfolio:

Face Amount/Shares	\$ 31,118,548.48
Market Value Total	\$ 31,218,957.62
Book Value Total	\$ 31,216,671.30
Yield to Maturity	2.39
Days to Maturity	179

Ms. Ham reported the following quarter end results by Asset Class for the quarter ending May 31, 2019, as follows:

	Market Value	Book Value (Cost)	Yield
CD's	\$ 3,051,451.19	\$ 3,053,759.04	2.09%
Municipal Bonds	\$ 10,647,957.95	\$ 10,643,363.78	2.25%
Money Market	\$ 2,887,524.62	\$ 2,887,524.62	2.34%
Public Investment Pools	\$ 14,632,023.86	\$ 14,632,023.86	2.55%
TOTAL	\$ 31,218,957.62	\$ 31,216,671.30	2.39%

Annualized Performance

Interest Earned

- This Quarter \$ 209,983
- Fiscal Year to Date \$ 484,781

The annualized total rate of return on May 31, 2019, was 2.42%.

Mr. Shearer moved, seconded by Mr. Gary Johnson, to approve the Quarterly Investment Report.

Motion passed unanimously.

Education Report

Mr. Robert Rivas, Chief of Staff, stated that one of the things that makes Odessa College special is our focus on high engagement strategies. OC was the first college in the United States to be recognized as an AVID for Higher Ed Demonstration Site. In addition, the Drop Rate Improvement Program connects the faculty with students to help them develop good relationships. These programs and others have resided in the Division of Teaching and Learning, which existed to help our faculty be more effective in the classroom. Another support structure, OC Global, exists to help faculty develop highly engaging and highly effective online courses. This year, we are bringing the Division of Teaching & Learning and OC Global together to create the Professional Learning Center – a comprehensive instructional support system. Mr. Brian Jones has joined the team as the new Professional Learning Center Director. This new team also includes a master teacher who has demonstrated excellence in the classroom. We hope to add more master teachers in the future. All of these parts combine to become our “community of practice”. Over the last couple of years we have worked to develop Professional Learning Communities where faculty members can come together to discuss new ideas and strategies for the classroom. The vision for the Professional Learning Center is to always be busy offering opportunities for faculty. Learning tracks include: engagement, innovation, leadership, technology, assessment, and instructional design. Faculty should be able to develop an a la carte experience tailored just for them. Our own faculty experts are invited to make presentations in the PLC. Last week the Professional Learning Bonus was announced. Every time a full or part time faculty member participates in a training, they receive a professional learning credit. Every time they present something in the PLC, they earn 2 professional learning credits. Any faculty member that earns ten professional learning credits over the course of a year will earn \$500. Training sessions kick off next week.

Institutional Effectiveness Report

Dr. Don Wood, Vice President for Institutional Effectiveness, stated that if the Professional Learning Center is as successful as we believe it will be, Odessa College will have our best year ever. This follows a period of record successes. Earlier this year we received the Rising Star Award from the Aspen Institute for Community College Excellence. We will have to excel to surpass last year’s

achievements, including:

9,086 – Our highest unduplicated enrollment for a year – Our best year ever.

83.8% - Our highest success rate for a year – Our best year ever.

1,867 – Our highest number of degrees awarded in a year – Our best year ever.

Last year was our best year ever. Next year, we will work to surpass our accomplishments and again have our best year ever.

President’s Report

1. 30 for 30 Fitness Challenge Kick-Off – August 29

The kick-off for the *30 for 30 Fitness Challenge* is scheduled for August 29th, 11:30 a.m., in the OC Sports Center. There will be multiple physical activity challenges before and during the event to get people moving. Fitness classes will be showcased. Participants will get their t-shirts. There will be prize giveaways. Community members attending will receive a 3-day pass to the Sports Center and can purchase a September membership for only \$20. It should be a fun and active event! The challenge begins September 1st.

2. Drive to Success Kick-Off – September 5

We are about to begin our 12th year for Drive to Success – a program to encourage student participation in campus activities and services. One lucky student will win a brand-new Ford Mustang, but all students benefit from active engagement. There are also multiple opportunities for participants to win prizes throughout the year. The kick-off event is scheduled for Thursday, September 5, at 11:30 a.m. in the OC Commons Amphitheatre.

3. Wrangler Round-Up – September 12

The annual Wrangler Round-Up is scheduled for Thursday, September 12. The event begins at 11:30 a.m. on Saulsbury Campus Center patio area. There will be free food and games and a chance to meet your Wrangler athletes. Student organizations will also be showcased.

Board members, you are welcome to join us for all of these activities.

Adjournment

The meeting was adjourned at 7:25 p.m.

Secretary

President

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PUBLIC HEARING ON PROPOSED TAX RATE FOR 2019

Minutes of a public hearing on the proposed tax rate for 2019 held by the Odessa College Board of Trustees on Thursday, September 5, 2019, 6:00 p.m., in the Private Dining Room, 1st Floor, Saulsbury Campus Center, with the following:

Present

Richard Abalos
Tommy Clark
Dr. Tara Deaver
Gary S. Johnson
Larry Johnson
Bruce Shearer

Absent

Royce Bodiford
Neil Grape
J. E. "Coach" Pressly

Meeting was called to order by Board of Trustees President, Mr. Tommy Clark, at 6:00 p.m.

Mr. Clark stated that this is a public hearing on the 2019 tax rate and anyone wishing to address the board would be allowed three minutes each. The meeting would be open for a sufficient amount of time to enable citizens of the district to express their opinion of the proposed tax rate for 2019.

No citizens of the district were present expressing a desire to discuss the issue.

Mr. Clark again stated that this is a public hearing on the 2019 tax rate and anyone wishing to address the board would be allowed three minutes each. The meeting would be open for a sufficient amount of time to enable citizens of the district to express their opinion of the proposed tax rate for 2019.

No citizens of the district were present expressing a desire to discuss the issue.

Mr. Clark issued a final call for any citizens wishing to address the board regarding the 2019 tax rate.

No citizens of the district were present expressing a desire to discuss the issue.

Mr. Clark stated that the second public hearing on the tax rate would be held on Tuesday, September 10, 2019, noon, in the Private Dining Room, 1st Floor, Saulsbury Campus Center.

Meeting adjourned at 6:16 p.m.

Secretary

President

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PUBLIC HEARING ON PROPOSED TAX RATE FOR 2019

Minutes of a public hearing on the proposed tax rate for 2019 held by the Odessa College Board of Trustees on Tuesday, September 10, 2019, noon, in the Private Dining Room, 1st Floor, Saulsbury Campus Center, with the following:

Present

Richard Abalos
Royce Bodiford
Tommy Clark
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer

Absent

Neil Grape

Meeting was called to order by Board of Trustees President, Mr. Tommy Clark, at noon.

Mr. Clark stated that this is a public hearing on the 2019 tax rate and anyone wishing to address the board would be allowed three minutes each. The meeting would be open for a sufficient amount of time to enable citizens of the district to express their opinion of the proposed tax rate for 2019.

No citizens of the district were present expressing a desire to discuss the issue.

Mr. Clark again stated that this is a public hearing on the 2019 tax rate and anyone wishing to address the board would be allowed three minutes each. The meeting would be open for a sufficient amount of time to enable citizens of the district to express their opinion of the proposed tax rate for 2019.

No citizens of the district were present expressing a desire to discuss the issue.

Mr. Clark issued a final call for any citizens wishing to address the board regarding the 2019 tax rate.

No citizens of the district were present expressing a desire to discuss the issue.

Mr. Clark stated that the vote on the tax rate would take place during the regular board meeting on Tuesday, September 24, 2019, 6:30 p.m., Zant Community Room, Saulsbury Campus Center.

Meeting adjourned at 12:19 p.m.

Secretary

President

Minutes of a Special Meeting of the Odessa College Board of Trustees held Tuesday, September 10, 2019, in the Saulsbury Campus Center, Room 128, with the following:

Present

Richard Abalos
Royce Bodiford
Tommy Clark
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer

Absent

Neil Grape

Meeting was called to order by Board of Trustees President, Mr. Tommy Clark, at 12:20 p.m.

Approval of Purchase of Real Property – Judkins Subdivision Block 6, Lot 4, Ector County – 308 W. University Blvd.

Mr. Clark introduced Mr. Ken Zartner, Vice President for Administrative Services. Mr. Zartner stated that the Board previously approved the purchase of the apartments located at 300 W. University Blvd. -Judkins Subdivision Block 6, Lots 1-4. At one time, the college owned the entire property – Lots 1-6. In 1997 the college sold Lots 1-4 to Steven & Renee Chambers. In 2003, Odessa College sold lots 4, 5, and 6 to Wayne Grigry for \$24,000. Lot 4 was sold twice. In order to get a clean title to purchase the apartment complex, and we must purchase Lot 4 from Wayne Grigry. Mr. Grigry has agreed to the purchase price of \$8,000

Mr. Shearer moved, seconded by Dr. Deaver, to approve the purchase of Real Property – Judkins Subdivision Block 6, Lot 4, Ector County – 308 W. University Blvd. for the sum of \$8,000.

Motion passed unanimously.

Adjournment

The meeting was adjourned at 12:22 p.m.

Secretary

President

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**RESOLUTION SETTING THE 2019 TAX RATE FOR THE
ODESSA JUNIOR COLLEGE DISTRICT**

WHEREAS, the Board of Trustees of the Odessa College District has adopted a budget for the Fiscal Year beginning September 1, 2019, and ending August 31, 2020;

WHEREAS, it is necessary that Ad Valorem Taxes be levied for the support and maintenance of the Odessa College District for the fiscal year 2019-2020;

WHEREAS, the Board of Trustees conducted two public tax hearings on September 5th and September 10th, 2019 on the proposal to increase total tax revenues;

NOW, THEREFORE, BE IT RESOLVED that an Ad Valorem tax be levied for the Tax Year 2019 on all real property situated in and other property owned within the limits of the Odessa College District on the first day of January, 2019, except so much thereof as may be exempt by the Constitution of the United States and/or the laws of the State of Texas.

BE IT FURTHER RESOLVED that said tax rate be set at **\$0.186790** (18.679 cents) per \$100 (one hundred dollars) of valuations and that said tax rate be composed of the following:

1. A rate of **\$0.159228** (15.9228 cents) per \$100 (one hundred dollars) of valuation for the **Maintenance and Operations** of the Odessa College District.
2. A rate of **\$0.027562** (2.7562 cents) per \$100 (one hundred dollars) of valuation for **General Obligation Debt Service** of the Odessa College District.

IN TESTIMONY WHEREOF, we hereunto sign our names on behalf of said institution this 24th day of September, 2019.

Tommy Clark, President
Board of Trustees

CERTIFICATE

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Odessa College Board of Trustees, at the meeting held on the 24th day of September, 2019, at which a quorum was found to be present, said meeting held pursuant to notice and called in accordance with the rules of operation of the Board of Trustees and the Texas Education Code, said notice having been duly posted as required by the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code.

Larry Johnson, Secretary
Board of Trustees

ODESSA COLLEGE
BUDGET COMPARISON STATEMENT
CURRENT UNRESTRICTED INCOME & EXPENDITURES
August 31, 2019 and 2018
***** (Preliminary - before Year-end adjustments) *****

	THROUGH AUGUST 2019	TOTAL BUDGET 2018-2019	PERCENT OF BUDGET	THROUGH AUGUST 2018	TOTAL BUDGET 2017-2018	PERCENT OF BUDGET
Revenues:						
State Appropriation	8,372,549	8,372,550	100.0%	8,379,477	8,370,061	100.1%
Ad Valorem Taxes	23,836,316	23,847,048	100.0%	22,423,744	22,175,000	101.1%
Tuition and Fees - Credit	11,853,652	10,982,652	107.9%	11,240,238	10,564,630	106.4%
Tuition and Fees - Non Credit	1,332,188	1,727,055	77.1%	1,119,276	1,587,015	70.5%
Federal Grants & Contracts	9,075	10,000	90.8%	14,582	10,000	145.8%
Other Income	1,149,453	1,219,763	94.2%	1,147,996	1,178,592	97.4%
Gift Income	33,634	116,245	28.9%	50,570	78,695	64.3%
Investment Income	549,421	350,000	157.0%	388,458	350,000	111.0%
Total Revenues	47,136,288	46,625,313	101.1%	44,764,341	44,313,993	101.0%
Salaries and Benefits:						
General Administration	1,958,797	2,030,089	96.5%	1,826,596	1,849,037	98.8%
Student Services	2,427,455	2,516,233	96.5%	2,221,746	2,464,998	90.1%
General Institutional	2,585,722	2,713,335	95.3%	2,413,356	2,597,973	92.9%
Instruction	11,883,188	12,396,830	95.9%	10,561,776	11,313,930	93.4%
Instructional Support	2,785,222	3,456,843	80.6%	2,630,911	3,212,449	81.9%
Public Service	614,174	691,719	88.8%	638,770	714,495	89.4%
Physical Plant	1,045,978	1,077,186	97.1%	998,978	1,012,801	98.6%
Staff Benefits	5,040,700	5,284,229	95.4%	4,859,956	5,107,182	95.2%
Total Payroll	28,341,236	30,166,464	93.9%	26,152,089	28,272,865	92.5%
Other Operating Expenditures:						
General Administration	299,789	333,861	89.8%	293,624	289,035	101.6%
Student Services	411,431	511,981	80.4%	574,314	553,917	103.7%
General Institutional	3,060,331	3,546,504	86.3%	2,891,092	3,382,517	85.5%
Instruction	1,276,814	1,060,169	120.4%	1,272,744	1,251,270	101.7%
Instructional Support	570,404	495,920	115.0%	449,540	507,997	88.5%
Public Service	230,541	167,656	137.5%	133,937	176,915	75.7%
Physical Plant Operations	1,530,225	1,544,195	99.1%	1,590,313	1,522,048	104.5%
Utilities	1,016,503	1,047,816	97.0%	1,052,216	1,023,211	102.8%
Scholarships & Allowances	1,433,375	1,603,700	89.4%	1,496,472	1,538,400	97.3%
	9,829,413	10,311,802	95.3%	9,754,252	10,245,310	95.2%
Transfers In:						
Bookstore Profit (Loss)	60,477	65,000	93.0%	90,021	100,000	90.0%
OER Reserve Fund	100,000	100,000	100.0%	-	-	n/a
Other Auxiliary Profit (Loss)	(45,687)	(38,973)	n/a	(226,043)	(78,385)	n/a
Investment Income - Plant Funds	93,042	30,000	310.1%	79,917	28,000	285.4%
Total Transfers In	207,832	156,027	133.2%	(56,105)	49,615	-113.1%
Transfers Out:						
For Revenue Bond Debt Service	2,528,100	2,484,000	101.8%	2,530,800	2,485,800	101.8%
Tuition for TPEG Scholarships	491,476	450,000	109.2%	448,241	425,000	105.5%
To Technology Replacement Fund	450,000	450,000	100.0%	346,624	300,000	115.5%
To Plant Renew/Replace Fund	609,979	696,079	87.6%	300,000	300,000	100.0%
To Construction Funds	825,000	900,000	91.7%	1,000,000	1,000,000	100.0%
Athletics Subsidy	1,361,184	1,296,584	105.0%	1,340,357	1,136,170	118.0%
Other Transfers	(51,277)	26,411	n/a	97,142	198,463	n/a
Total Transfers Out	6,214,462	6,303,074	98.6%	6,063,164	5,845,433	103.7%
Excess of Revenues over Expenditures and Transfers	2,959,009	-		2,738,731	-	

**ODESSA COLLEGE
BUDGET ADJUSTMENTS
September 24, 2019**

GENERAL CONTINGENCY EXPENDITURES (11-10390-5388)

Original Budget, September 1, 2019	\$ 600,000
Proposed Adjustments, September 24, 2019	<u>0</u>
Balance Remaining for General Contingencies	<u><u>\$ 600,000</u></u>

INCREASES (DECREASES) IN INCOME BUDGETS

None

\$ -

INCREASES (DECREASES) IN EXPENDITURE BUDGETS

None

\$ -

ODESSA COLLEGE
EXPENDITURE VOUCHERS EXCEEDING \$10,000
Aug. 21 - Sep. 17, 2019

<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
08/21/2019	Snap-On Incorporated	Sewell Auto Tech lifts and capital equipment (ODC Grant Funded)	252,677.35
08/21/2019	TACC	State Association Membership Dues 2019-2020	22,523.00
08/28/2019	Great Western Dining	Meal Charges (Week ending 08/21/19)	13,805.66
08/28/2019	Brex, LLC	Contract Instruction - Chevron CE Class EIS Instrumentational	18,800.00
08/28/2019	Advantage USAA Inc	Roof Replacements - Pay Application #9 (Insurance Claim)	53,199.32
08/28/2019	Basin Abstract & Title	College Terrace Land Purchase	340,000.00
08/28/2019	Great Western Dining	Meal Charges (Week ending 08/14/19)	12,797.43
08/28/2019	Odessa Fire Department	Fire Training Funding Share	51,097.05
08/28/2019	Blackboard, Inc.	Blackboard support 2019-2020	102,000.00
08/28/2019	Ellucian Company, L.P.	Annual Maintenance Renewal 2019-2020	22,915.00
08/28/2019	Stephen Cooper	Contract Instruction - Chevron CE Class Water Treatment	21,684.08
08/28/2019	KOSA -TV	July Advertising (Teaching in Three and Fall)	31,010.00
08/28/2019	Odessa College Foundation	2019 Student Success Scholarships	36,715.00
08/30/2019	Dell Marketing L.P.	14 Replacement Computers for Student Completion	17,359.72
08/30/2019	Rock-N-Rescue	Vertical Ropes Rescue Course Equipment (Texas Mutual Safety Grant)	11,057.02
08/30/2019	Dell Marketing L.P.	Microsoft Enterprise annual license	53,939.99
08/30/2019	C.D.W.G.	Replacement Switch and Ports	10,951.20
09/04/2019	Ebsco Information Services	Renew Databases for Library Software	11,931.00
09/04/2019	GCA Services Group	Custodial Services	58,761.48
09/04/2019	All American Chevrolet of Midland	2019 Chevy Conversion Van (Wrangler Club Purchase)	63,808.46
09/11/2019	Cauble Sportswear	Permian Basin Fair T-Shirts	15,000.00
09/11/2019	JSA Architects	Admin Air Handler Unit Replacement construction and documents	28,619.51
09/11/2019	Geary D. Umsted	Contract Instruction - Chevron CE Class Production Operator Field	12,000.00
09/11/2019	Great Western Dining	Meal Charges (Week ending 08/28/19 through 09/04/19)	47,663.48
09/11/2019	Athletic Supply	Volleyball Uniforms	10,245.00
09/11/2019	KOSA -TV	Morning Show Weather Sponsorship	12,285.00
09/11/2019	Dini Spheris Inc.	Capital Campaign Consulting June 15 - July 14	15,000.00
09/11/2019	Snap-On Incorporated	Sewell Auto Tech Truck Tire Changer (ODC Grant Funded)	11,826.50
09/11/2019	City of Odessa	Water & Sewer Utilities - August	12,993.78
09/16/2019	Samuel Hernandez	Softball Turf demo and install	14,000.00

ODESSA COLLEGE FOUR LEVEL ORGANIZATION CHART OVERVIEW

BOARD OF TRUSTEES

PRESIDENT (8 FTE)

ADMINISTRATIVE ASSISTANT



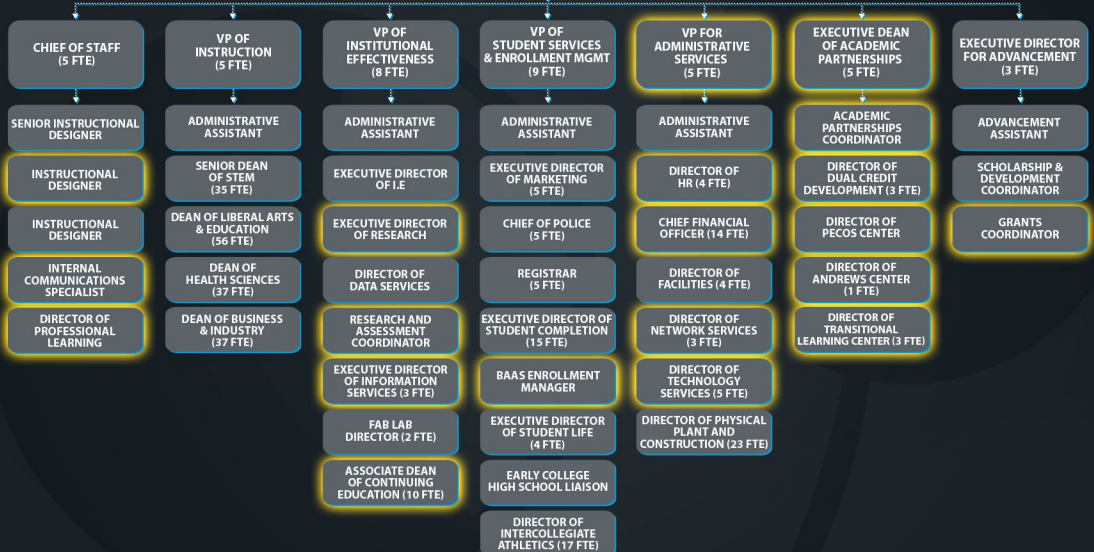
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ODESSA COLLEGE FOUR LEVEL ORGANIZATION CHART OVERVIEW

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