

**ODESSA COLLEGE
RADIOLOGIC TECHNOLOGY PROGRAM
REFERENCE FORM**

06-26

Referring Individual: _____

Address: _____

To Referring Individual:

The person whose name appears at the bottom of this page is applying to the Odessa College Radiologic Technology Program and is requesting a personal reference from you. Please complete this form and submit it by mail or email no later than April 30th to:

Odessa College Radiologic Technology Program

201 W. University

Odessa, Tx. 79764

or

radtech@odessa.edu (PDF File)

APPLICANT:

Name: _____ **Phone Number:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

In order to provide adequate information as to my personal character and qualifications, I authorize the party receiving this form to give full and complete information as requested by the Odessa College Radiologic Technology Program. I agree that the information requested will become a part of my application file. I further agree that the information will not be disclosed to me, but will be treated as confidential. I waive any right to see this information at any time either prior to, during, or subsequent to my application to the Odessa College Radiologic Technology Program. I further understand that this form must be submitted to the Odessa College Radiologic Technology Program at the address or email listed above. I hereby authorize my references to be contacted and to speak freely regarding my qualifications. In that regard, I hold them harmless from any civil actions on my part regarding their comments.

Applicant's Signature: _____ **Date:** _____

- **Reference forms must be submitted by the individual completing the form for the applicant**
- **Hand delivered reference forms from the applicant will NOT be accepted**
- **Reference forms from family members will NOT be accepted**

Based on your knowledge of the applicant, please indicate your level of agreement with each of the statements below by marking the appropriate response. Additional comments may be included if desired.

	5 Strongly Agree	4 Agree	3 Undecided	2 Disagree	1 Strongly Disagree
1. Rarely becomes discouraged in a difficult situation Comments:					
2. Accepts responsibility & follows through with assigned tasks Comments:					
3. Consistently responds appropriately to constructive criticism Comments:					
4. Behaves in an ethical manner Comments:					
5. Maintains poise in extremely difficult situations Comments:					
6. Is tactful, considerate, and gets along well with others Comments:					
7. Practices self-discipline by being present and on time. Comments:					
8. Expresses self in an appropriate, clear & concise manner Comments:					
9. Demonstrates good critical-thinking and problem solving skills when faced with challenging situations. Comments:					
10. Is self-motivated with strong leadership qualities Comments:					

Applicant strengths/weaknesses:

Signature

Date

Relationship to Applicant

Phone Number